



CARLIE C'S IGA APPLICATION FOR EMPLOYMENT *CONFIDENTIAL*

Carlie C's IGA is an Equal Employment Opportunity Employer and the Company does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other basis prohibited by law.

DATE OF APPLICATION: _____

BACKGROUND INFORMATION (Please print all information) NOTE: INCOMPLETE APPLICATIONS WILL BE REJECTED

- Name: _____
Last First Middle
- Address: _____
Street and Number City State Zip Code
- Social Security Number: _____ Home Tel. No: _____
- Are you at least 18 years of age? Yes No Do you have a workers permit? Yes No
- Please provide date of birth: _____
- Are you a citizen of the United States? Yes No*
- If not, have you received authorization from the United States Immigration and Naturalization Service to work in this country? Yes No
- (*Appropriate documentation will be required upon offer and acceptance of employment)

POSITION DESIRED

- Position Desired: _____ Date Available for Employment: _____
- FT/PT Preference: Full Time Part Time Either
- Are there restrictions on the hours or days of the week that you are available for work? Yes No
- If yes, when are you available? _____
- At which location would do you wish to work? _____ What wage/salary do you expect? _____
- To the best of your knowledge, are you able to perform the functions of the job(s) for which you are applying? Yes No

GENERAL INFORMATION

- Would you be known to any employer, school or reference by another name? Yes No
If yes, indicate what name: _____
- Have you ever been employed by Carlie C's IGA? Yes No
If yes, give date and company: _____
- Please list the names of any friends or relatives employed by Carlie C's IGA or an affiliated company?: (List name and relationship)

- Have you ever been discharged (or terminated) by a former employer? Yes No If yes, please explain: _____

Please list all your previous addresses for the past 10 years, beginning with the most recent.

Year(s)	Address			
_____ to _____	_____ Street Address _____	_____ City _____	_____ State _____	_____ Zip _____
_____ to _____	_____ Street Address _____	_____ City _____	_____ State _____	_____ Zip _____
_____ to _____	_____ Street Address _____	_____ City _____	_____ State _____	_____ Zip _____
_____ to _____	_____ Street Address _____	_____ City _____	_____ State _____	_____ Zip _____
_____ to _____	_____ Street Address _____	_____ City _____	_____ State _____	_____ Zip _____

REFERENCES Give name, address, and telephone number of three business references (e.g., former immediate supervisor) who are not related to you.

NAME	ADDRESS	TELEPHONE NUMBER(S)
		Office: _____ Home: _____
		Office: _____ Home: _____
		Office: _____ Home: _____

AGREEMENT

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN IN THE SPACE PROVIDED

I hereby certify that the facts set forth in this employment application (and accompanying resume, if any) are true and complete to the best of my knowledge, and I agree and understand that any misrepresentation or falsification of information or failure to disclose information during the employment application process may disqualify me from further consideration for employment and, if employed, will subject me to dismissal. I further certify that I am a true and bona fide job applicant, honestly interested in working in the position(s) for which I have applied, and am seeking employment with this company solely to provide me with the benefits of a job and for no other purpose.

I understand that in connection with my application for employment an inquiry into my background may include an investigative consumer report, which provides applicable information concerning character, general reputation, personal characteristics and standard of living. I understand that I have the right to make a written request within a reasonable period of time for information as to the nature and scope of any such report.

If employed, I agree to conform to all Company rules and regulations. In this regard, I understand that the Company may, at its discretion, conduct searches of any Company or personal property, and I hereby consent to any such search. I also understand and agree that if employed, my employment is for an indefinite period of time, that if either I or the Company may terminate my employment at will at any time, with or without cause or notice. I hereby disclaim the existence of any contract of employment, either expressed or implied.

This application is current for 120 days. At the conclusion of this time, if I have not heard from the Company and still wish to be considered for employment, I understand that it will be necessary for me to submit a new application.

This agreement contains and represents the entire agreement between Carlie C's IGA and me concerning the topics discussed herein. There are no oral or collateral agreements of any kind concerning such topics. I further understand and agree that this Agreement cannot be orally modified and that any subsequent modification of this Agreement, including the at-will status of my employment, must be in writing and duly executed by the Company President or his designee.

AUTHORIZATION TO RELEASE INFORMATION: I agree and understand that Carlie C's IGA and its agents may investigate or seek information concerning my background and/or previous employment, whether of record or not. I further agree and understand that if employed, the Company may at any time seek any information from whatever source, which in its discretion, it deems relevant to my employment. Accordingly, I hereby authorize the previous employers and references listed in my application, or any other source contacted by the Company to give the Company any and all information concerning my previous employment, or any other information they may have personal or otherwise. I hereby release the Company and its agents, and previous employers, and any other persons or entities whatsoever involved in such an investigation or inquiry from all liability of any kind, including any damages on account of the furnishing of such information.

NO DRUG USE POLICY: Carlie C's IGA does not hire persons who use illegal drugs. All persons seeking employment or employed at Carlie C's IGA may be required to take and pass a screen for illegal drugs, and may be subject to periodic tests for illegal drugs. I hereby voluntarily consent to provide a urine specimen (or blood specimen as required for alcohol testing only) at a collection facility designated by Carlie C's IGA and further consent to have the specimen tested at a laboratory selected by Carlie C's IGA.

I hereby certify that I (check one) do _____ or do not _____ use illegal drugs.

Signature: _____ Date: _____

APPLICANTS UNDER 18 YEARS OF AGE

I understand that since I am under 18 years of age the foregoing consent and authorization should be approved by my parent/legal guardian. Signature by my parent/legal guardian constitutes such approval. Signature by my parent/legal guardian also represents acknowledgement that Carlie C's IGA has the authority to drug test me (if employed) in accordance with the company's policy at any time during my employment.

Parent/Legal Guardian Signature: _____ Date: _____